

**TOWN OF ELSMERE
PLANNING COMMISSION
MEETING MINUTES
October 5, 2010
6:30 P.M.**

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

ROLL CALL:

Commissioner Lindell – Present
Commissioner Sheldon – Present
Commissioner Anderson – Present
Commissioner Swain – Present
Commissioner Acton – Present
Commissioner Russo - Present
Chairman Backer – Present

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Approval of the Minutes from the July 6, 2010 Planning Commission Meeting

ACTION: A motion was made by Commissioner Lindell to approve the minutes of the July 6, 2010 Planning Commission Meeting. The motion was seconded by Commissioner Sheldon.

VOTE: All in favor VOTE: 4-0 Motion Carried

OLD BUSINESS:

None

NEW BUSINESS:

Review of Petition 10-09 Tax Parcel Number 1900.400.058

Mr. John Jordan presented his application for the co-location of wireless equipment at the Elsmere Fire Company on the existing lattice tower.

Mr. Mark Damiano, engineer presented the structural plans for the tower.

Commissioner Swain asked if the equipment would be placed on the points or the flat side of the structural triangle.

Mr. Damiano stated that the equipment would be located on the points of the triangle.

Chairman Backer asked if a structural analysis was conducted to insure that the current structure is adequate for the proposed equipment.

Mr. Damiano stated that the structure its self is sufficient to support the proposed equipment, however they will be proposing the reinforce the existing footers to insure further safety.

Commissioner Lindell asked if the structure would continue to stay in the same size compound or if they propose to expand that compound.

Mr. Damiano stated that the compound would remain the exact size as it currently exists.

Commissioner Acton asked if they had a plan indicating that there is currently a lack of coverage in that area.

Mr. Jordan at that time submitted a coverage plan for the existing area towers and a plan indicating the proposed coverage area.

Commissioner Swain asked what the price to town residents would be for this service.

Mr. Jordan stated that he does not deal with this particular aspect of the company and would only be guessing.

Chairman Backer identified the coverage maps as Exhibit A. He then asked what the applicant's hardship would be if they are not permitted to use this location.

Mr. Jordan stated that they would have what federal law calls a "Significant Coverage Gap" which requires that if the service is offered in the area, coverage must be available for that are.

Mr. Joe Leonetti, President of the Elsmere Fire Company stated that they are in support of this project and are hoping to make the most possible use of the existing structure and it creates a steady income for the department.

Commissioner Swain questioned how we know if there are any deed restrictions or not.

Town Manager John Giles stated that the Town does not enforce deed restrictions it is the responsibility of the property owner.

Code Enforcement Officer Brian Swift stated that prior to issuing permits the Town must receive a copy of the structural analysis.

5th District Councilwoman Joann Personti stated that she has no objections regarding this petition.

Chairman Backer asked if any verbal or written communication had been received.

Officer Swift stated that none had been received.

ACTION: A motion was made by Commissioner Swain to recommend that the Board of Adjustment Approve Petition 10-09. The motion was seconded by Commissioner Russo.

VOTE: All in favor **VOTE:** 7-0 Motion Carried

ITEMS SUBMITTED BY CHAIRMAN AND BOARD MEMBERS:

Commissioner Swain addressed the councilpersons in attendance recommending that they address the possibilities of the Town of Elsmere constructing a wireless equipment tower on Town property.

Town Manager Giles stated that he will present the recommendation to the Mayor and Council at the regular Council Meeting.

Town Manager Giles stated that the Comprehensive Plan is currently awaiting the Governor's signature.

Commissioner Swain requested that we require applicants to submit computer generated drawings to the requests.

Town Manager Giles stated that we can recommend that applicants submit detailed drawings.

PUBLIC COMMENT:

None

ADJOURNMENT:

ACTION: A motion was made by Commissioner Russo to adjourn. The motion was seconded by Commissioner Sheldon.

VOTE: All in favor **VOTE:** 7-0 Motion Carried

At this time the meeting was adjourned.

These minutes summarize the agenda items and other issues discussed at the October 5, 2010 Planning Commission Meeting. Votes are recorded accurately. The audio tape(s) of this meeting will be available at Town Hall for a period of two years from the date these minutes are approved. The audio tape(s) may be reviewed at Town Hall by appointment and in accordance with the Freedom of Information Act.

LEON BACKER, CHAIRMAN

CHARLES LINDELL, SECRETARY